

Community Development Council Durham
BOARD MEETING MINUTES
 January 24, 2018
 6:30 – 8:30 p.m.
 458 Fairall Street, Ajax, Ontario L1S 1R6

Present: Keith Hernandez, Mike Anton, Julianna Rasanu, Melanie Blackman, Michelle Davis, Hillary Ireland, Rahim Panjwani, Roger Ramkissoon, Heather Hofmann
Regrets: Neha Kohli, Tom Honey, Caroline Anderson, Thelson Desamour
Minute Taker: Jayde Naklicki

Meeting Minutes

1. **Call to order – 6:41 p.m.** *Keith*

2. **Standing Agenda Items** *Keith*
 - Disclosure of Conflict of Interest
 - None to report
 - Review and Approval of Agenda
 - Approved
 - Approval of November 29, 2017 Minutes
 - Approved
 - ED and Finance Manager’s Compliance Reports
 - Action Items

Motion to Accept Standing Agenda Items: Melanie
Seconded by: Hillary
All in Favour

3. **Committee Updates**
 - **Financials/Audit/Risk Management** *Rahim*
 - Held in camera

 - **HR** *Keith*
 - The Board has a new member, Roger Ramkissoon
 - The Board is looking for an HR Chair
 - The committee has been busy with the ED recruitment

 - **Governance**
 - Thelson was elected as Chair of the Governance Committee

Motion to Accept Thelson as Chair of the Governance Committee: Michelle
Seconded by: Rahim
All in Favour

4. ED Report

Mike

- Currently working on improving staff morale. The agency had a successful Holiday Cheer Challenge and Holiday lunch.
- Restoration and Healing workshops are continuing to go well
- Going forward, the Board will be notified of any slippage immediately
- Auditors will be coming in April. We have met with a consultant.
- Currently working on a report for IRCC
- Reviewed all vendor contracts and sent out a survey to staff for feedback
- Managers reviewed Strategic Plan
- Mike met with the Legal Clinic and have an opportunity to partner as they have a new hub to hold workshops
- Mike and Vanessa met with Tracey Vaughan, Town of Ajax, regarding social planning advice
- Looking to do a presentation with Regional Council
- Mike and Vanessa have a meeting with the United Way on January 30 to request \$60,000 for research and planning. Jayde will send out a calendar invitation to the Board.
- Reviewing the consecutive vacation leave policy. Heather will send out the policy prior to the next Board meeting.

Motion to Accept the ED Report: Michelle

Seconded by: Rahim

All in Favour

5. Items for Discussion

All

- **Strategic Plan**
 - Keith will meet with Jayde regarding the feedback received from Managers and the Board

6. Items for Endorsement

Mike

7. New Business

All

8. In-Camera Meeting

- In-Camera Meeting began at 7:50 p.m.



Presidents Signature