



**COMMUNITY DEVELOPMENT COUNCIL DURHAM (CDCD)  
BOARD MEETING**

February 26<sup>th</sup> 2020 at 6:30pm  
458 Fairall St. #4, Ajax, ON L1S 1R6

**MINUTES**

**Present:** Michelle Davis, Portia Daisy, Hillary Smith, Roger Ramkissoon, Melissa Batchellor

**Regrets:** Audette James

**Management:** Hermia Corbette, Wosen Beyene, Vanessa Bilunduke-Guppy

**On Call:**

**Secretary:** Hillary Smith

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• **Call to Order/Approval of Agenda**

- Roger called the meeting to order at 6:44 pm.
- **MOTION:** Moved by Michelle, seconded by Melissa "that the CDCD Board approve the Agenda for the February 26<sup>th</sup> 2020 Board meeting"

**CARRIED**

• **Declaration of Conflict of Interest**

- None Declared

• **Approval of Last Board Meeting Minutes and Conference Calls**

**DEFERRED TO NEXT MEETING**

**Consent Agenda** (Information distributed in advance of the meeting)

- **MOTION:** Moved by Michelle, seconded by Melissa that the CDCD Board approve the Consent Agenda for the February 26<sup>th</sup> 2020 Board meeting"

**CARRIED**

• **Operations Report**

- Hermia Corbette provided update on relevant and strategic level issues.
- IRCC approved for CDCD to make interim team lead roles permanent and other additions to staffing linked to IRCC budget with any difference through CDCD's core funding.
- Provided update on housing team improvements in communication and process to re-assess files.
- Provided update on RAP Project and funding.
- Discussed termination of extended lease space, termination August 14<sup>th</sup> and implications on 2020 budget for refurbishment.

- Provided update on successful grants and projects, including New Horizons for seniors and submission for other new grants.
- **Financial Report by Finance Manager/ Finance Committee**
  - None
- **Business Arising from Minutes**
  - Hermia and Board to discuss organizations considered for Human Resources Support Consultants.
  - Role of Secretary to be discussed.
- **2020 AGM Business**
  - Hermia and Vanessa presented finalized logo and tagline for 50<sup>th</sup> anniversary.
  - Draft budget for AGM presented.
  - Tentative date set for June 18<sup>th</sup> and Jubilee Pavilion Oshawa.
  - Signage for 50<sup>th</sup> anniversary to be used at CDCD events throughout year.
  - Update on video presentation of CDCD's accomplishments and highlights.
  - Presented "Save the Date" video.
- **Other/New Business**
  - Wosen Beyene introduced as new Welcome Center Manager.
  - Update on SWIS staff organization in how they serve clusters of schools and team building exercises.
  - Updated on SWIS survey administration and objectives.
  - Vanessa provided update on housing sector on CDCD's presence within regional committees.
  - Vanessa provided update on housing budget and spending for HSP.

VANESSA and WOSEN LEFT MEETING at 7:44 PM

BOARD MOVED TO IN CAMERA

- **Next Meeting:**
  - Wednesday April 1st at 6:30pm
- **Meeting Adjournment:**
  - **MOTON:** Moved by Michelle to adjourn meeting at 8.56pm. Seconded by Portia.

CARRIED

Signed on this 26 day of 08 2020 in the Town of Ajax:

  
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 Roger Ramkisoan  
 Board President

  
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 Hillary Smith  
 Board Secretary

CDCD AGM Committee Meeting  
 February 26, 2020 @ 6 30pm